

# SMART PO



## Intelligent Purchasing and Inventory Management for Non-Profit Organizations

SmartPO is an easy-to-use system offering comprehensive procurement and inventory management for non-profit organizations of any size. This single platform connects you to all your suppliers and ensures you pay the correct price for every item ordered. By increasing your supply chain efficiency, SmartPO can help your funding go farther.

Our mobile app provides on-the-go connectivity, and full integration with barcodes and scanners saves time while improving accuracy.

## Procure-to-Pay Automation

SmartPO is a complete solution for processing all procurement transactions. You can:

- place orders
- create requisitions
- process internal transfers
- receive products
- route vendor invoices
- enter check requests for reimbursements



### One Screen for All Vendors

Quickly browse and order supplies from all vendors on one screen. Orders are controlled by your customized product guide and priced at your contracted prices. Punchout functionality allows you to shop a supplier site or catalog while maintaining controls in SmartPO. As you enter items, the system creates a separate purchase order for each vendor.



### Flexible Order Reviews

You can approve, deny, or place orders on hold in real time. Customizable order rules allow for complete automation of the review and approval process.



### Verified Order Receipts

You can mark orders as received with a single click. If there are differences between the order and receipt, the order is flagged for further attention.



## Correct Prices

SmartPO receives supplier invoices electronically, eliminating the need to route paper invoices. The system audits each line of an invoice to verify that prices reflect GPO contracts, direct contracts, or special pricing agreements, so you can know you are paying the correct price, every time. Exceptions can be routed back to suppliers for correction or clarification. Supplier documentation such as packing slips can be attached to each transaction set.



## Specialized Reporting and Encumbrances

SmartPO accommodates the unique needs of non-profits by tracking grants, projects, and cost centers. Encumbrances can be posted as you enter purchase requests so staff can readily see where they stand against budgets.



## System Integrations

SmartPO integrates with popular accounting systems to eliminate double data entry and errors. If we haven't added your software to the interface list, we can do so during implementation.

## Enhanced Inventory Management

SmartPO incorporates a number of inventory management features for reducing waste and fine-tuning stock levels.



## Expiration Date Tracking

You can optionally track pharmaceuticals and other products with expiration dates and lot/serial numbers. SmartPO alerts you as expiration dates approach, so you avoid inventory losses.



## Item Cross Referencing

Item Cross Referencing lets you quickly evaluate options from various suppliers and find substitutes when a product isn't available.



## Accurate Stock Levels

Know what's on hand and when you need to reorder by tracking inventory levels for some or all products. You can even see inventory levels across multiple locations.



## General Ledger Coding

Your customized product guide can include general ledger codes for each item, eliminating the need to re-enter this information during the invoicing and payment process.

## Effortless Implementation

Getting started with SmartPO is easy and requires no down time. Our implementation team loads your data and ensures your staff is trained and productive.

Make SmartPO your one-stop procurement and inventory management solution. For more information or to request a demo, visit [medprocure.com/smartpo](http://medprocure.com/smartpo).

